

## Data Protection and Privacy Statement

Applicable for the events of the  
National University of Public Service

### 1. Controller of data:

National University of Public Service

address: 2. Ludovika Sqr., 1083 Budapest

phone: +36 1 432 9000

e-mail: [nke@uni-nke.hu](mailto:nke@uni-nke.hu);

website: <https://www.uni-nke.hu/>.

represented by Dr. András KOLTAY, rector

### 2. Name and contact details of data protection officer

Data protection officer of the University:

Júlia Dr. Téglásiné Dr. Kovács, senior lecturer

direct contact: [adatvedelem@uni-nke.hu](mailto:adatvedelem@uni-nke.hu)

phone: +36 30 3690834

### 3. Purpose and legal basis of data management:

#### 3.1. Sending invitation

Type of data	Purpose of data management	Legal basis	Source of data
Name, e-mail	Invitation to event	Article 6, point f) of GDPR	publicly available contact information published on websites

#### 3.2. Data management of online registrations

Type of data	Purpose of data management	Legal basis	Consequences of missing data
Name, contact details (e-mail, phone)	The purpose of data management is to provide the participants with the latest news about the event, to facilitate entry to the event as well as to measure the number of participants. Measuring the scientific interest of students, showcasing the potential benefits of participation to the event.	Article 6, paragraph 1, point a) of GDPR, consent of the participant.  Consent is automatically granted by registering to the event either online or on-site.	None, however if online registration is missed, it is necessary to register on-site.
Name of the organisation represented by the participant.			
Vehicle type, licence plate number	Parking at the University is provided		Parking at the University is not provided

Information about food intolerances	Special dietary requirements at the event are provided		Special dietary requirements at the event are not provided
-------------------------------------	--	--	--

### 3.3. Recordings on participants of the event

Type of data	Purpose of data management	Legal basis
Crowd scenes <sup>1</sup>	The purpose of the recording is to record events organised at the University and to prove that these events have taken place. The records may be published on the University's website, magazines or social media platforms (for instance: Facebook, Instagram or Youtube).	Article 6, paragraph 1, point e) of GDPR, Article 2:48 (2) of Civil Code which states that the event participants are not required to give their consent for using the image or voice recording taken during the event.
Recording of participants and presenters of the event. <sup>2</sup>		
Recording a person		Article 6, paragraph 1, point f) of GDPR, interest of the University and third party.

### 3.4. Information for applicants with active student status studying in upper grades, participating in the dormitory admission procedure at the Data Controller

Scope of the data controlled	Purpose of the data process	Legal basis	Consequences of the failure to provide data
Name, Neptun-code, e-mail address	The attendance at the event can certify the fulfilment of the admission conditions required for the dormitory admission set out in point b) of subsection (3) of section 60 of the Student Compensation and Allowance Regulations (hereinafter HTJSZ).	Performance of a task of the University carried out in the public interest under point e) of subsection (1) of article 6 of the GDPR	If the data subject does not take part in the Data Controller's community life, then he / she will not be entitled to dormitory accommodation. The applications for dormitory accommodation will be rejected.

### 3.5. Data management related to entering the University campus

Type of data	Purpose of data management	Legal basis
Electric surveillance system	The University uses an electric surveillance system with the aim of protecting life, the physical well-being and freedom of the visitors as well as to guard dangerous goods, to maintain critical infrastructure and to protect assets. The system captures and stores images.	Article 6, paragraph 1, point a) of GDPR, interest of the University.

#### 4. Recipients of personal data and types of recipients

In connection with the data processing referred in section 3.3. of present information the University resorts the services of

- the **OPA Szolgáltató Bt.** (registered seat: HU-1182 Budapest, Vércse utca 45/B., company registration number: 01 06 416126, represented by: Szilágyi Dénes) as data processor; and
- the **Ludovika Egyetemi Kiadó Kulturális és Kereskedelmi Nonprofit Kft.** (registered seat: HU-1089 Budapest, Orczy út 1., represented by: Koltányi Gergely, company registration number: 01-09-690253, tax number: 10413544-2-42, website: <https://ludovika.hu/>) in case of the printed publications; and the
- the **SDA Informatika Zrt.** (registered seat: HU-1111 Budapest, Budafoki út 59., represented by: Fehér István, company registration number: 01-10-140314, tax number: 11684057-2-43, website: <https://www.sdadms.hu/>).
- The University resorts the **NKE Campus XXI. Szolgáltató Nonprofit Kft.** (registered seat: HU-1089 Budapest, Orczy út 1., company registration number: 01-09-350854, tax number: 27125900-2-42, represented by: Rósa Henrik, website: <https://campus21.uni-nke.hu/>) as data processor in connection with the data processing referred in section 3.5. of present information.
- The University in connection with data processing referred in section 3.4. of the information: that responsible department, university body which has the power to take decisions in the dormitory admission process and assists in the admission process.

#### 5. Retention period of personal data

Referring to paragraph 3.2. the University retains personal data until the withdrawal of consent, but personal data shall be deleted at the latest - unless stated otherwise in a contract or by legislation - on the fifteenth day after the event. The person may revoke the consent at any time in an e-mail sent to [adatvedelem@uni-nke.hu](mailto:adatvedelem@uni-nke.hu). The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

Referring to paragraph 3.3. the University keeps records of the aforementioned person for promoting the University and for scientific and historical purposes. The records are kept until the duration of the public information article. In case it is archived, records are preserved until a specific time indicated by the retention period. The retention period is defined by: potential future use of the records for articles and university publications.

---

<sup>1</sup>Crowd scenes show a multitude of people, as parts of the mass. If the image captures a crowd and not individually a person, the definition is crowd scene.

<sup>2</sup>An event that influences the life of the society, the local or national relations is considered a public appearance. Public appearance is based on public speaking and social responsibility. For instance, public speaking at different cultural, social events or public social role. Anyone can become a public character, therefore this rank does not require formal social or legal engagement

## 6. Data protection

The University takes all reasonable measures to ensure that the data it manages is not accessible to unauthorized persons. Access to data is restricted and password protected.

The University defined its regulations on protection and security of personal and public data and on information security. The University has its own regulations on information security;

The controller of the data pays particular attention to handle data confidentially. For this purpose, the data controller stores the data that it handles solely on servers on its own.

## 7. The University does not make decisions based on automatic data management.

## 8. Exercising rights and legal basis

The participant can exercise, his or her rights to personal data defined by GDPR. This can be executed at either the aforementioned 1. or 2. points.

The participant may request the following:

- access (The data subject shall have the right to obtain from the controller confirmation as to whether or not personal data concerning him or her are being processed, and, where that is the case, access to the personal data) (GDPR Article 15),
- rectification (The data subject shall have the right to obtain from the controller without undue delay the rectification of inaccurate personal data concerning him or her. Taking into account the purposes of the processing, the data subject shall have the right to have incomplete personal data completed, including by means of providing a supplementary statement) (GDPR Article 16),
- erasure (The data subject shall have the right to obtain from the controller the erasure of personal data concerning him or her without undue delay and the controller shall have the obligation to erase personal data without undue delay where one of the following grounds applies) (GDPR Article 17),
- restriction of processing (The data subject shall have the right to obtain from the controller restriction of processing) (GDPR Article 18),
- data portability (The data subject shall have the right to receive the personal data concerning him or her, which he or she has provided to a controller, in a structured, commonly used and machine-readable format and have the right to transmit those data to another controller without hindrance from the controller to which the personal data have been provided) (GDPR Article 20).
- objection to the processing of personal data (The data subject shall have the right to object, on grounds relating to his or her particular situation, at any time to processing of personal data concerning him or her which is based on point (e) or (f) of Article 6(1), including profiling based on those provisions). The controller shall no longer process the personal data unless the controller demonstrates compelling legitimate grounds for the processing which override the interests, rights and freedoms of the data subject or for the establishment, exercise or defence of legal claims) (GDPR Article 21).

The application must be submitted to the address of the data controller or to the email address [adatvedelem@uni-nke.hu](mailto:adatvedelem@uni-nke.hu) Data controller shall inform the data subject in written as early as possible, within 1 month the latest (in case of objection, within 15 days). The deadline may be extended to two months, considering the complexity of the application. In case of further complaints, data subject may turn to the Court (lawsuit may be initiated at the closest court to the data subject's place of residence) or to the National.

