



File no.: NKE/07326/2026.

## **INFORMATION ON DATA PROCESSING regarding the application for V4 Diplomatic Academy**

### **1. Name of Data Controller**

University of Public Service  
Address: 1083 Budapest, Ludovika tér 2.  
Phone: +36 1 432 9000  
E-mail: [nke@uni-nke.hu](mailto:nke@uni-nke.hu)  
Website: <https://www.uni-nke.hu/>  
Represented by: Dr. Gergely Deli Rector

### **2. Name and contact details of the Data Protection Officer**

Data Protection Officer of the University:  
Adrienn Bernadett Kincses dr. iur.  
Direct contact: [adatvedelem@uni-nke.hu](mailto:adatvedelem@uni-nke.hu)  
Phone: +36 1 432 9000/ extension: 29833

### **3. Information about processing personal data in case personal data is collected directly from the data subjects**

<b>Categories of data subjects</b>	<b>Scope of processed data</b>	<b>Purpose of data processing</b>	<b>Legal basis</b>
Natural persons applying for V4 Diplomatic Academy (hereinafter: 'Programme').	Personal data content of the <b>application form</b> : Name, date and place of birth, contact data: e-mail address and phone number, name of home University, field of studies, level of studies (BA, MA, PhD), language skills (languages spoken, proficiency), personal identification document data (type, number, expiry date).	Personal data is processed to administer applications the Programmes and also for the University to be able to communicate with applicants.	Pursuant to Article 6 (1) a) of the GDPR <sup>1</sup> , the data subject's consent.  Regarding the processing of special categories of personal data, the legal basis the data subject's explicit

<sup>1</sup> GDPR: Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

	Video recording of the applicant.	To evaluate motivations of the applicant.	consent, pursuant to Article 9 (2) a) of the GDPR.
	Special diet, allergies, other health information.	Ensuring that applicants receive meals that meet their specific needs.	
	Copy of passport or personal identification document.	Confirming the accuracy of passport data provided by the data subject to avoid administrative discrepancies during the admissions and enrolment process.	

**Consequences of failure to provide such data:** In lack of the abovementioned data the data subjects cannot apply for the Programme.

#### 4. Data processing regarding the photos and videos recorded during the Programme

Categories of data subjects	Scope of processed data	Purpose of data processing	Legal basis	Consequences of failure to provide data
Natural persons attending the Programme.	Photos, videos and audio recordings taken during implementation of the program.	Documenting the implementation of the program and promotion of future programs.	Your consent, based on GDPR Article 6. under paragraph (1) (a).	The data subject does not appear in the documentary and promotional photos and videos taken during the program.

#### 5. Recipients of personal data, the persons entitled to access the data

Employees of the University who are required to process the abovementioned personal data because of their employment relationship.

Promotional materials of the program including photographs and recordings made of the persons participating at the University events may be published on various social media sites of the University and partner universities participating in the programme, and therefore the following entities, as processors, are entitled to access the data:

- **YouTube**, LLC, 901 Cherry Ave., San Bruno, CA 94066, USA; [legal@support.youtube.com](mailto:legal@support.youtube.com)
- **Meta Platforms Ireland Limited**, 4 Grand Canal Square, Grand Canal Harbour, Dublin 2, Ireland, (Meta Platforms Inc., 1 Hacker Way, Menlo Park, CA 94025, USA) <https://www.facebook.com/help/contact/540977946302970>;
- **Twitter International Unlimited Company**, One Cumberland Place, Fenian Street Dublin 2, Ireland (X Corp., Suite 900, 1355 Market Street, San Francisco, California, 94103, USA) <https://help.twitter.com/en/contact-us>;
- **LinkedIn Ireland Unlimited Company**, Wilton Place, Dublin 2, Ireland (LinkedIn Corporation, 1000 West Maude Avenue Sunnyvale, CA 94085 USA) <https://www.linkedin.com/help/linkedin> <https://hu.linkedin.com/legal/privacy-policy>

As primary means of communication, the Data Controller creates a group on WhatsApp, adding phone numbers of participants, therefore the following entity may access phone numbers on participants:

- **Meta Platforms Ireland Limited**, 4 Grand Canal Square, Grand Canal Harbour, Dublin 2, Ireland, (Meta Platforms Inc., 1 Hacker Way, Menlo Park, CA 94025, USA) <https://www.facebook.com/help/contact/540977946302970>.

## 6. Duration of data processing

The data controller shall process the data until the withdrawal of the data subject's consent, but such withdrawal shall not affect the lawfulness of the processing carried out on the basis of the consent before its withdrawal. In the absence of withdrawal of consent personal data shall be processed until the conclusion of the programme.

Recordings referred to in Section 4 will be stored by the Data Controller until the end of the implementation of the programme, the data published on social media platforms may remain public after that.

## 7. Implementation of the processing activity

In the summer of 2026 the University hosts the program 'V4 Diplomatic Academy' which aims to unite the next generation of diplomats, policy thinkers, and emerging leaders from the Visegrád region and the Turkic world.

Through high-level discussions with ambassadors, strategic policy debates, and immersive field experiences across Hungary, participants gain first-hand insight into the evolving dialogue between Central Europe and the Organization of Turkic States.

Applications can be submitted through an online platform of the University by providing personal data on the application form and other required documents (video recording, photo of travel document) in order to apply for the programme.

During the program, the University takes photos and videos that may be posted on the website and social media platforms of the University. The photos, audio and videos may also be published by the partner institutions on their websites and social media platforms.

The University will process the data transmitted to it only for the purpose and under the conditions mentioned above. The data processing activity is carried out entirely on the

basis of the University's regulations on the protection and security of personal and public data, as well as the IT Security Regulations.

## **8. Data protection**

Taking into account the state of the art, the costs of implementation and the nature, scope, context and purposes of processing as well as the risk of varying likelihood and severity for the rights and freedoms of natural persons, the University shall implement appropriate technical and organisational measures to ensure a level of data security appropriate to the risk.

The University shall take all reasonable measures to ensure that the data processed by it do not become accessible to unauthorised parties. Access to data is limited, password protection is in place.

The University has a policy on protection and security of personal data and data of public interest and also an IT Security Policy.

## **9. Automated data processing (including profiling)**

The University does not use automated data processing for decision-making regarding personal data specified above.

## **10. Data transfers to third countries or international organisations**

There is no direct transfer of personal data to third countries regarding the processing detailed above.

## **11. Exercise of rights, legal remedies**

The data subject may exercise the rights provided for in the GDPR for the entire duration of the data processing, which he may do at any time at the contact details specified in Section 1 and 2.

The data subject may request

- *access to personal data* (the data subject has the right to obtain confirmation from the data controller as to whether or not personal data concerning him or her are being processed, and where that is the case, the right to access personal data and information specified in the GDPR) (Article 15 GDPR),
- *rectification of personal data* (the data subject has the right to obtain the rectification of inaccurate personal data concerning him or her, at his or her request, without undue delay. Taking into account the purpose of the data processing, the data subject shall have the right to have incomplete personal data completed, including by means of providing a supplementary statement.) (Article 16 GDPR),
- *erasure of personal data* (the data subject has the right to obtain from the data controller the erasure of personal data concerning him or her, at his or her request, without undue delay and the data controller shall have the obligation to erase the personal data of the data subject without undue delay on the grounds specified in the GDPR; in case of data processing for compliance with a legal obligation the erasure request shall be declined ) (Article 17 GDPR),
- *restrictions on the processing of personal data* (the data subject has the right to obtain from the data controller restriction of processing if the conditions set out in the GDPR are met) (Article 18 GDPR),
- *exercise the right to personal data portability* (The data subject shall have the right to receive the personal data concerning him or her, which he or she has provided to the data controller, in a structured, commonly used and machine-

readable format and have the right to transmit those data to another data controller without hindrance from the data controller to which the personal data have been provided, as long as the conditions set out in the GDPR are met) (Article 20 GDPR),

- *may object to the processing of personal data* (shall have the right to object, on grounds relating to his or her particular situation, at any time to processing of personal data concerning him or her which is based on point (e) or (f) of Article 6 (1), including profiling based on those provisions. The controller shall no longer process the personal data unless the controller demonstrates compelling legitimate grounds for the processing which override the interests, rights and freedoms of the data subject, or for the establishment, exercise or defence of legal claims; in case of data processing for compliance with a legal obligation the objection request shall be declined) (Article 21 GDPR),
- *withdrawal of the abovementioned consent to processing of personal data*, the data subject may withdraw his or her consent at any time by sending an e-mail to [adatvedelem@uni-nke.hu](mailto:adatvedelem@uni-nke.hu), without affecting the lawfulness of the processing carried out on the basis of consent prior to its withdrawal.

The application must be submitted to the postal address of the data controller or to the following e-mail address: [adatvedelem@uni-nke.hu](mailto:adatvedelem@uni-nke.hu). The data controller shall provide written information as soon as possible, within a maximum of 1 month (within 15 days in the event of an objection) (this deadline may be extended by a further 2 months due to the complexity of the request). If any rights of the data subject have been violated, the data subject may apply to a court (the data subject may, at his or her choice, initiate a proceeding before the court competent according to his or her place of residence or stay) or may turn to the National Authority for Data Protection and Freedom of Information (1055 Budapest, Falk Miksa utca 9-11., phone: 06-1-391-1400, website URL: <http://naih.hu>, e-mail address: [ugyfelszolgalat@naih.hu](mailto:ugyfelszolgalat@naih.hu)).

**Budapest, 11th March 2026.**

